

**Work/Life Advisory Committee
Summary Notes
Meeting 1/28/2009**

Members in attendance: Matt Bumpus, Christian Busnardo, Peggy Collier, Mark Holmgren, Vida Jones, Laura Kinslow, Sandi Klingler, Brad Liebrecht, Jane Lotz-Drlik, Katherine Lovrich, Becky Morton, Teri Ockwell, Maria Ortega, Patti Petersen, Melissa Ray, Karen Weathermon, Zami Wilson

Not attending: Danielle Engelhardt, Denise Faerber, Jamie Gaber, Stephanie Holbrook

Well-Being Fair – February 13

- The committee has participated previously and Becky requested volunteers for this year.
- Christian volunteered to draft information pamphlets.
- Work/life issues are especially important this year due to current events (budget cuts, etc)

Budget Cuts

- According to research by HRS personnel, WSU is responding to the budget cuts like most other universities, with the exception of one university which had previously developed a furlough fund.
- Assistance for employees going through layoffs:
 - HRS will meet with Civil Service employees
 - Administrative/Professional employees should contact HRS to discuss benefits, unemployment and other options
 - Helpful links that should be added to the WLAC website include: HRS link, BPPM link, EAP link

Employee training

- HRS is working to develop a new series for general employee training
- It would include 3 sections/9 course titles: Career Management (6 hrs), WAC codes (7 hrs), Work/Life balance (2hrs for EAP to address stress and 2hrs specifically for Work/Life balance)
 - WLAC has been asked to present the 2-hour session on Work/Life balance (Matt has volunteered to assist)
- The target start date for the training is Fall 2009

Desk Stretches

- EH&S will be posting computer/desk stretches online

Breast Cancer Support Group

- Meets the second and fourth Thursdays of every month from 12:10-1:00 in Lighty 286

Brainstorming session for WLAC website improvements/changes

- Cleanup website, make information accurate and accessible
- Look for ways to promote website, other than WSU Announcements
- Market website to potential employees
- Add a news reel to front page to market events put on by other committees/organizations
- Put links to each campus on front page with pictures
 - List unique services from each campus
- Research possibility of obtaining support from Alumni based on WAC guidelines
- Everything on the web is simply information; a disclaimer to that effect is needed on every page
- Committee members could include "member of WLAC" on email signatures
- Research number of hits on website through Dave Sargent
- Research ability to include WLAC link on other websites (already linked on HRS, APAC and CSW websites)
- Look at U of W work/life website for ideas
- Highlight related work/life research occurring at WSU
 - Start with a staff spotlight on Matt's research
- Submit a "helpful fact" every week on website and WSU Announcements
- Highlight any employee whose work is assisting people in work/life issues
- Are there existing press releases we can use for marketing?

Next Meeting – February 25, 2009